

American Express @ Work®

Take care of business, faster and easier.

Experience American Express @ Work, a powerful online tool enabling more control over your Card program and driving bottom-line savings.

Key Features:

- Streamlined access to the Reports you need
- Help links that can enable you to operate more efficiently
- Search capabilities to find a single Cardmember or group of accounts
- Simple, intuitive homepage and processes that mirror the way you work
- A Resource Centre that provides helpful training, templates, and information
- A Card profile that enables you to view, manage and edit an account from one place using real time information

American Express @ Work Homepage

All applications are consolidated on the homepage

You can initiate actions directly upon log on



Your company may or may not be participating in all of the solutions provided in the product screens. The product functionality to which you have regular access is based on the permissions that you have been granted by your organization.

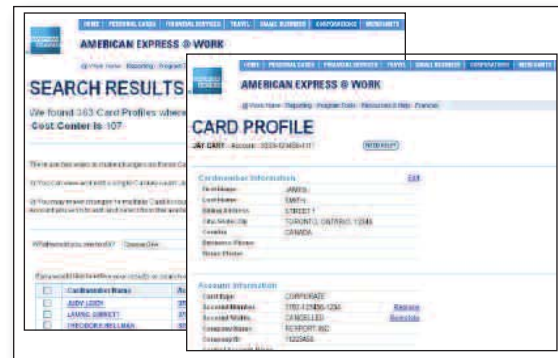
Built Around The Way You Work

Search for a Cardmember or group of accounts

Search by name, cost centre, employee ID, status, and more

Perform up to nine actions on one account from the Card Profile page

Initiate a new search directly from any Card Profile



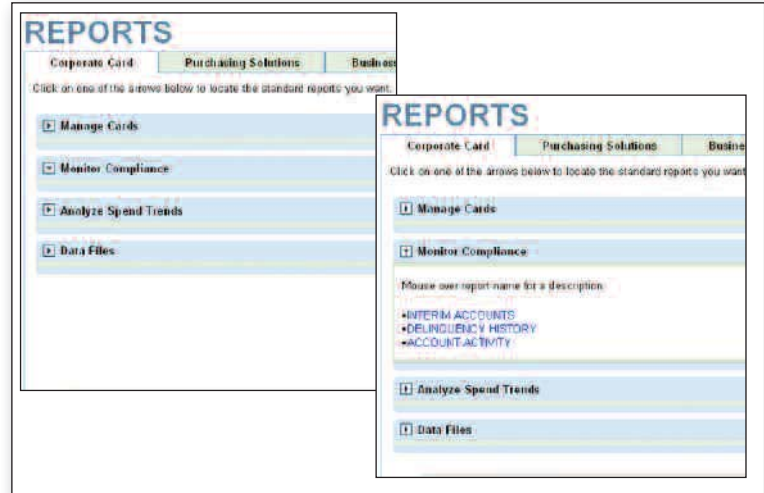
To access American Express @ Work, if you have a User ID already, simply log on as always at www.americanexpress.ca/atworklogin. If you're a new user call 1-866-568-0308 for immediate assistance.



Streamlined Access to Reports

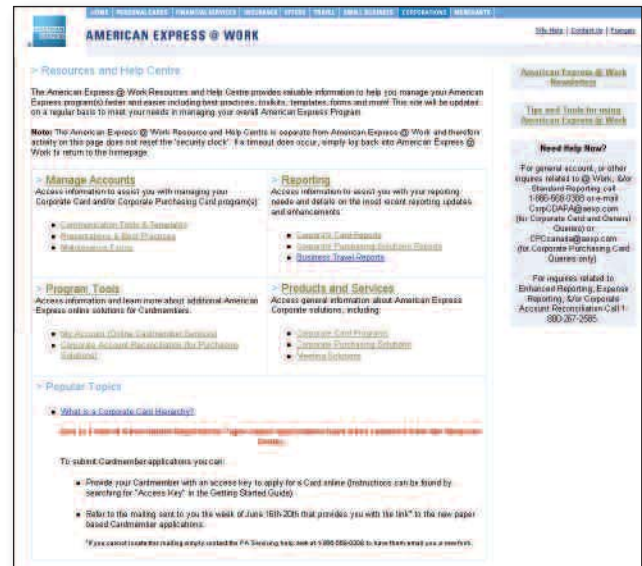
The reporting interface allows you to quickly find the exact reports you need.

There's no guessing or multiple layers of information; the information is right on your screen.



Resource Centre

The Resource Centre enables you to get the templates, information and tips critical to your job, and robust content that allow you to leverage best practices.



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